

Multicultural Student Center Advisory Committee Meeting Summary
January 19, 2006
1:00 – 2:30 p.m., Union 147

Brief Updates

Diversity Career Day – Victoria reported that the Diversity Career Day (February 2, 2006) is almost upon us. We are anticipating over 80 employers and educational institutions at the event. Please inform your students about this career fair so they have the opportunity to meet and talk with prospective employers/schools about internships, jobs, and/or further education. Ruth R. suggested that publicity may be done through public announcements. Victoria will check with Ada Walker on this before proceeding.

Welcome Back event in the Lounge – Victoria reported that plans are underway to hold the event on February 9, 2006. This will be MSC's first official activity in the Lounge. The original plan is to have an ethnic fest. However, because we have to order from Union Catering, we will have finger foods instead. It was suggested that we have a small program that includes a brief welcome from our new Associate Vice Chancellor Anthony Lemelle. Linda will contact AVC Lemelle regarding his availability.

Prospective and Admitted Students Follow-Through

Linda distributed a draft document that specifies the roles and responsibilities of each m/d offices in the areas of prospective student contacts. A lengthy discussion followed and it was decided that:

- AASAS, AISS, SAASS, and RHC will contact all deferred students regarding taking ATS tests.
- MSC will assist Admissions Office in contacting incomplete applicants.
- MSC will assist other m/d offices in contacting deferred students, if need be.
- If possible, AOC will coordinate the deferred student contacts since many of these students will eventually be admitted into AOC. In the absence of AOC involvement in this process, MSC will coordinate the effort.
- All m/d offices will contact admitted students to register for STAR.
- MSC will collect contact forms from all m/d offices and enter them into a spreadsheet and PeopleSoft database so reports can be generated to document our efforts.

This document will be revised accordingly and shared with DES for its feedback and further revisions.