

Multicultural Student Center Advisory Committee Meeting Summary
September 22, 2005
2:00 – 3:30 p.m., Union E260

Welcome – Rita Cheng

Rita thanked everyone for serving on the advisory committee. The committee will play an important role in helping MSC to realize its mission and goals.

Charge for the MSC Advisory Committee – Ruth Williams

Ruth mentioned that MSC was created based on recommendations from one of the Enrollment Management Subcommittees and the Multicultural Student Center Committee. The advisory committee should help MSC with its staff roles and responsibilities. MSC is an “added value” to the other m/d programs on campus. Its functions include coordinating and helping other m/d programs in contacting students and referring students to services.

Move to Bolton Hall – Ruth Williams

Ruth explained the process and timeline for m/d office’s move to Bolton Hall. She asked everyone to work with Dennis Stecker in coordinating the various phases of the move. It is anticipated that the move will be completed by early next year. Further discussions:

- Diane expressed storage concerns for AISS – perhaps there will be space available on the second floor of Bolton Hall.
- Enrique suggested that MSC switches location with AISS. Diane decided that AISS should remain in its designated location.
- Enrique also suggested that the current Peer Mentoring Center space should become part of MSC.

6-Week Early Warning System – Ruth Williams

Ruth asked if the 6-week early warning forms that the other m/d offices have traditionally sent to faculty in the past years can be computerized (as in the case of the 4-week early warning system). She suggested that the offices meet with Gesele Durham and Beth Warner about either incorporating the two early warning programs or computerize the 6-week system. Unlike the 4-week early warning system, the 6-week program includes students beyond first-semester freshmen. M/D offices will have further discussion on this issue.

Other

- Students should be added to the advisory committee.
- The committee members should make a decision soon regarding the 6-week early warning sheets.
- RHC advisors now have signature authority from L&S.

The advisory committee will meet twice a month until the end of October. After that, the meetings will be held on a monthly basis. The next meeting date is October 6, 2005.