

Engineering/Basic Sciences Subcommittee  
Meeting Notes  
March 28, 2008  
8:30 AM  
EMS E250

Attending:

Alan Horowitz CHAIR, CEAS, Civil Engineering  
Ron Perez, Interim Dean, CEAS  
Chiu Tai Law, CEAS, Electrical Engineering  
Susan McRoy, CEAS, Computer Science  
Marjorie Piechowski, CEAS, Academic Staff Representative  
Jennie Klumpp, CEAS, Student Services Representative  
Dilano Saldin, L&S, Physics  
Marija Gajdardziska-Josifovska, L&S, Associate Dean  
Mark Harris, Grad School, Associate Dean  
Dennis Stecker, Planning Office, planning support team  
Ruth Williams, Academic Affairs, planning support team

Absent: Reinhold Hutz, L&S, BioSci

Guests:

David Stack

1. Announcements:

Alan provided a summary of the initial project meeting held with the Consultants and the Campus Planning Support Team on the evening of March 24<sup>th</sup>. A work plan was presented that called for the first academic site visit to occur April 28–30 to maximize availability of faculty before the end of the semester. Members were reminded to send Alan their replies concerning times not available for April 28-30. A second three day consultant visit will occur in May that will include administrators, support units and neighbors. Item # 7: April 28-30 Site Visit, was added to the agenda.

2. Minutes of March 7 were accepted. Minutes from February 15 were not available.

3. Report from Subcommittee Chairs:

Discussions continue that it is important for the consultant to understand the participatory nature of UWM's governance process. Ruth noted that the process will follow a very similar process used during the campus' Strategic Planning process. The public launch of the Campus Master Plan process will occur on April 4 with a presentation at 9AM in the Wisconsin Room of the UWM Union. The first meeting of the Steering and Coordinating committee will also occur on April 4th.

4. Report from CEAS Faculty:

Ron reported that the Engineering group has been focusing on space relocations solutions related to the Nanotech remodeling project. Labs on the 9<sup>th</sup> floor of EMS have been vacated for abatement and renovation. Once that is completed, 7<sup>th</sup> floor occupants will relocate to the 9<sup>th</sup> floor. It was noted that today (March 28) is the first interview of candidates for CEAS Dean.

5. Report from the L&S Working Group:

Marija reported that some L&S social sciences were concerned about the format of the academic planning questionnaire sent to departments. The dean's office noted that the focus of the questionnaire may be too narrow. The L&S Dean's response has not been completed due to concerns regarding who is the audience for this response? Other issues focused on the limited amount of consultant time involved in developing the academic plan compared to the time they will spend on the campus physical plan. It is the general feeling that more time is needed for direct contact and questioning with the consultants after the April 4<sup>th</sup> launch.

6. Academic Planning Questionnaire, Analysis and next steps:

Each questionnaire should receive reviews by two subcommittee members by April 11th. Methods to combine these two reviews into a single digest were discussed. It was suggested that the most efficient method might be to have the two reviewers meet face to face. The subcommittee will have additional questions for the departments, especially concerning collaborations. Various methods of developing an instrument to collect this information were discussed. It was felt that because we are approaching the busy time at the end of a semester, only one set of follow-up questions should be sent to department chairs. A summary list of the next action items include:

- Pairs of reviewers will create a single digest for each department. This may involve simply choosing the best one in many cases
- Pairs of reviewers will create a single list of additional questions for each department.
- Mark and Susan will develop an instrument to elicit more specific collaboration information from departments. This instrument will use the collaboration information already submitted.
- The whole committee will read the questionnaire responses from CEAS and L&S deans. Marija will give provide the Sciences portion of the L&S response ahead of the complete submission by the L&S dean.
- Everyone will review the summaries already prepared for their departments to identify highlights and themes.

7. Site Visit April 28-30.

Due to the lack of time it was decided this could be best addressed after hearing from the consultants at the Campus Master Plan launch event on April 4th. Next subcommittee meeting is scheduled for Friday April 11, at 8:30 AM.